

WYOMISSING AREA SCHOOL DISTRICT

630 Evans Avenue
Wyomissing, PA 19610

Our Mission

Inspiring Excellence, One Spartan at a Time!

Our Vision

*The Wyomissing Area School District aspires to be the **preeminent** public educational institution; as we:*

- *Prepare students to excel in a highly complex global community;*
- *Offer rigorous academics, cutting-edge technology and enriching extracurricular opportunities;*
- *Attract and retain the best team of administrators and staff; and*
- *Create a culture built on respect, trust and integrity.*

Board of School Directors

Mrs. Maria C. Ziolkowski, President
Mr. Ryan S. Redner, Vice President
Mr. Steven E. Pottieger, Treasurer
Mrs. Laurie M. Waxler, Asst. Board Secretary
Mrs. Kathryn K. Harenza
Mrs. Karen R. McAvoy
Mr. Christopher M. McCaffrey
Mrs. Melissa G. Phillips
Mrs. Terrie A. Taylor

Non-Members

Mr. Mark Boyer, Board Secretary
Dr. Melissa L. Woodard, Assistant Superintendent

Ex-Officio Member

Mr. Robert L. Scoboria, Superintendent

SCHOOL BOARD MEETING

Monday, October 25, 2021

Community Board Room

<https://www.youtube.com/user/WyomissingASD>

- I. **Call to Order –Mrs. Maria Ziolkowski, Board President, Presiding**
- II. **Pledge of Allegiance – Mrs. Ziolkowski**
- III. **Announcement of Recording by the Public – Mrs. Ziolkowski**
- IV. **Roll Call – Mr. Boyer**
- V. **Welcome to Visitors & Announcement of Meetings – Mrs. Ziolkowski**
 - Committee of the Whole Meeting – November 8, 2021, 4:45 p.m. Community Board Room
 - School Board Business Meeting – November 22, 2021, 6:00 p.m. Community Board Room
- VI. **Student Representative Report**
- VII. **Board Member Recognition – Mrs. Ziolkowski**
 - A. Recognizing Karen McAvoy with Certificate of Appreciation for completing eight years of school board service.
- VIII. **Committee Reports – Draft minutes from the month’s Committee of the Whole are posted on the District website.**

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IX. Liaison Reports

- A. Berks County Intermediate Unit Board Report – Mrs. Taylor
- B. Berks Career & Technology Center Board Report – Mr. Pottieger
- C. Berks EIT Report – Mr. Boyer
- D. Wyomissing Area Education Foundation – Mr. McCaffrey
- E. Legislative Report – Mrs. Harenza
- F. PTA – Mrs. Phillips

X. Public Comment – Mrs. Ziolkowski

Speakers are requested to identify themselves by name and address.

XI. Routine Approvals – Mrs. Ziolkowski

MOTION

- A. It is recommended that the Board of School Directors approve the following minutes:

- September 27, 2021 School Board Business Meeting Minutes

MOTION

- B. It is recommended that the Board of School Directors accept the Treasurer’s Report for September, 2021.

MOTION

- C. It is recommended that the Board of School Directors approve payment of bills for the month of September, 2021, as listed in the financial packet.

- 1) General Fund Accounting Check Summary
- 2) Food Service Accounting Check Summary
- 3) Student Activity Accounting Check Summary
- 4) Capital Reserve Check Summary

XII. Superintendent’s Report – Health and Safety Plan Update - Mr. Scoboria

A. Curriculum and Technology

MOTION

It is recommended that the Board of School Directors approve and ratify the following Curriculum and Technology items:

1. Approve Memorandum of Understanding (MOU) Between the Wyomissing Area School District and the Wyomissing Area Education Association (WAEA).
Background Information: The District and WAEA have an approved contract for the period of July 1, 2019 to June 30, 2023. This MOU details agreement between the District and WAEA on some employment conditions and procedures related to the delivery of educational services.

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2. Approve Overnight Field Trip – Music Department Clinic Participation Trip, Williamsburg, VA, March 31-April 2, 2022.

B. Finance and Facilities

MOTION

It is recommended that the Board of School Directors approve and ratify the following Finance and Facilities items:

1. Approve change order #1 for North Bay Mechanical in the amount of \$11,187 at the Wyomissing Hills Elementary School for temporary air conditioning and to drain existing glycol from the existing mechanical system.
2. Approve change order #1 for Hirneisen Electric in the amount of \$26,414 at the Wyomissing Hills Elementary School for emergency lightning and flagpole lights.
3. Approve change order #2 for Perrotto Builders in the amount of \$3,935.89 at the Wyomissing Hills Elementary School for temporary stone road to provide access to building additions.
4. Approve change order #2 for Jay R. Reynolds in the amount of \$3,442 at the Wyomissing Hills Elementary School to add mixing valves for lavatory types LAV-1 and HLAV-2.
5. Approve the establishment of a student activity fund for the Class of 2025.
6. Approve budget transfers in the amount of \$252,665.
7. Approve Contract with River Rock Academy for Secondary and Elementary student services and transportation services. The daily rate for secondary services is \$197.47 and for elementary services is \$214.19. Transportation cost is \$36 per enrolled student.
8. Approve Exhibit A with Kelly Education Services for increase to daily pay rates for substitute teachers. The new rates are as follows, effective November 1, 2021:
 - a. Daily Substitute Teacher: \$135 (1 – 20 days)
 - b. Daily Substitute Teacher: \$140 (20+ days)
 - c. Substitute Teacher (Retired WASD Teacher): \$150
 - d. Building Substitute Teacher: \$150
 - e. Extended Substitute Teacher: \$150

C. Personnel and Policy

MOTION

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It is recommended that the Board of School Directors approve and ratify the following Personnel and Policy items.

1. REQUEST APPROVAL OF THE LEAVE OF ABSENCES PER ATTACHED.

2. APPOINTMENTS
 - a. Administrative Staff
 - 1) **Robert Scoboria**, request approval of the reappointment and employment contract for Robert L. Scoboria to serve a five-year term as Superintendent of Schools beginning September 29, 2022.
 - 2) **Melissa Woodard**, request approval of the reappointment and employment contract for Dr. Melissa Woodard to serve a five-year term as Assistant Superintendent beginning July 1, 2022.
 - b. Hourly Support Staff
 - 1) **Jacqueline Rivera**, Food Service Worker, WHEC, 5 ¼ hours/day at a wage rate of \$11.00/hour, effective date to be determined pending successful completion of pre-employment paperwork.
Background Information: This position is being filled due to a resignation.
 - 2) **Emily Graciano**, Instructional Aide, WREC, 5 ½ hours/day at a wage rate of \$11.70/hour, update effective date to October 15, 2021.
Background Information: This position is being filled due to an internal transfer.
 - c. Salaried Support Staff
 - 1) **Abigail Briscoe**, Business Office Secretary, District Office, rescind previously approved appointment at applicant's request.

3. WAGE INCREASES
 - a. Professional Staff
Request approval for the following teacher(s) to receive course credit salary advancement (column movement) in accordance with the terms of the MOU between WAEA and the District, per the effective dates noted below:
 - 1) **Robin Kline**, WREC, from M/Step 15 to M+15/Step 15 (\$85,925) effective the beginning of the 2021-22 school year.
 - 2) **Meghan Tierney**, JSHS, from M+45/Step 5 to M+60/Step 5 (\$67,508) effective the beginning of the 2021-22 school year.

4. WORK OUTSIDE CONTRACT HOURS
 - a. Professional Staff
Request ratification to receive compensation for providing homebound instruction for secondary student ID#204606 from September 20, 2021 to October 15, 2021 for a maximum of 1 hours per course per week at the WAEA work outside contract hourly rate per below:

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- 1) **Michele Hatt-Ciemiewicz**
- 2) **Valerie Knauer**
- 3) **Hilary Rowe**
- 4) **Eric Winson**

5. REQUEST APPROVAL OF THE 2021-22 SCHOOL YEAR WINTER COACHES AND ASSOCIATED STIPENDS PER ATTACHED.

6. VOLUNTEERS

XIII. **Old Business – Mrs. Ziolkowski**

XIV. **New Business – Mrs. Ziolkowski**

XV. **Right to Know Requests – Mrs. Ziolkowski**

RTK Request	Date of Request	Solicitor Fees	Staff Assigned	Staff Hours
None.				

XVI. **Updates from Organizations**
A. WAEA

XVII. **Adjournment – Mrs. Ziolkowski**